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SEC Panel Meeting 114_2803

28 March 2023, 09:30 – 14:00

Panel Paper Overview

Item No.	Agenda Item	Paper Overview	The Panel is requested to:
FOR DECISION, DISCUSSION AND INFORMATION			
1.	Minutes and Actions Outstanding FOR INFORMATION	The Panel will be presented with the Minutes from the last meeting, and the Actions Outstanding.	NOTE the update; and AGREE that any actions marked as Propose to Close can be closed.
2.	Temporary Comms Hubs Ordering and Delivery Rules (TCHODR) FOR DECISION	The purpose of this document is to provide SEC Panel with details of the proposed extension to the Temporary Communications Hub Ordering and Delivery Rules (TCHODR)	NOTE the recommendations and APPROVE the proposed changes to the TCHODR
3.	Annual Outage Plan (Tech Refresh Schedule for 2023) FOR INFORMATION	This paper sets out DCC's formal request to add an additional High Impact Window (HIW) on the 13/06/2023 for the CGI Tech Refresh work, and to convert the Low Impact Window (LIW) on the 07/11/23 to a High Impact Window (HIW) for the VM02 Tech Refresh work.	ENDORSE the recommendation, agreed with OPSG members on 14 March 2023, for DCC to use an additional High Impact Window on the 13/06/23 and convert the Low Impact Window on the 07/11/23 to a High Impact Window to progress the tech refresh programmes of work.
4.	Enduring Change of Supplier SEC Panel Engagement FOR DECISION	This paper sets out a survey to assess the engagement DCC has undertaken with SEC Parties in relation to the Enduring Change of Supplier (ECOS) programme.	APPROVE the survey questions in Annex 2 be sent to all SEC Parties as proposed.
5.	DCC Engagement SEC Panel Assessment FOR INFORMATION	This paper outlines the plan and approach to the provision of the Panel assessment of DCC customer engagement for the Regulatory Year (RY) 2022-2023.	NOTE the update
6.	DCC Price Control (RY21-22) FOR INFORMATION	This paper provides a summary of the Ofgem determination on DCC Price Control, Regulatory Year (RY21/22).	NOTE the update

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7.	SMDA Review Phase 1 FOR DISCUSSION	The purpose of this paper is to update SEC Panel on the progress of exploring options which came out of the initial SMDA Review.	NOTE the contents of this paper; and PROVIDE FEEDBACK on the Evolution Options in Table 2.
8.	SMDA Review Phase 2 – Project Brief FOR DECISION	The purpose of this paper is to seek SEC Panel approval of the updated Problem Statement, Scope and Deliverables of the SMDA Review project, and to make a recommendation to the SECCo Board to approve the Project Budget.	APPROVE the scope of this project; and AGREE to recommend the project to the SECCo Board for release of funds
9.	Quantum Computing Project Brief FOR DECISION	The purpose of this paper is to seek SEC Panel approval of the Security Sub-Committee's (SSC) Quantum Computing project, and engagement of Queen's University Belfast (QUB) to undertake this work.	NOTE the contents of this paper; APPROVE the project scope, and timeframes; RECOMMEND to SECCo Board that a contract be entered into with QUB and funds be released for the project; and AUTHORISE the SEC Panel and Board Chair to agree the Framework Agreement and SOW with QUB on behalf of the SECCo Board following completion of a legal review.
10.	SSC CPA Matters Expertise - Project Brief FOR DECISION	The purpose of this paper is to request SEC Panel approval of the Security Sub-Committee's (SSC) Commercial Product Assurance (CPA) Matters project and engagement of CyTAL UK Ltd (CyTAL) to undertake this work.	NOTE the contents of this paper; APPROVE the project scope, and timeframes; and RECOMMEND to SECCo Board that a contract be entered into with CyTAL and funds be released for the project.
11.	Annual Customer Satisfaction Survey – Draft Questions FOR DECISION	The purpose of this paper is to provide SEC Panel with revised Customer Satisfaction Survey questions for comment and to seek a decision from SEC Panel on whether to proceed with the annual Customer Satisfaction Survey this year.	NOTE the contents of this paper; AGREE on an option as identified in section 4 of this paper; APPROVE the revised draft CSS questions; and RECOMMEND to the Board the release of funds to carry out the survey if Option 4.1 is the preferred option.

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12.	Website Scoping Paper FOR DECISION	The purpose of this paper is to update SEC Panel on the Design Phase for the project and for the Panel to decide whether it wishes to proceed with the proposed scope of work.	APPROVE the scope of this project; and AGREE to recommend the project to the SECCo Board for release of funds.
13.	Alt HAN Update FOR INFORMATION	The purpose of this presentation is to provide the SEC Panel with an update on recent developments in Alt HAN key deliverables and appraise the Panel on other topics from recent Alt HAN Forum meetings.	NOTE the update
14.	Current Events of Default FOR DECISION	The purpose of this paper is to provide the SEC Panel with updates on Events of Default, insolvent suppliers, and SEC Parties being expelled from or withdrawing from the SEC.	AGREE SECAS' recommendations.
15.	SEC Change Update Report – February 2023 FOR DISCUSSION	This document provides an update on the progress of Smart Energy Code (SEC) Modifications and Releases and the recent and upcoming decisions of the Change Sub-Committee (CSC) under delegated authority from the Panel.	NOTE the contents of this report; and PROVIDE any views and feedback on the modifications raised in section 2.
16.	ESNZ Update FOR INFORMATION (Presentation)	ESNZ will provide its usual update in presentation form.	NOTE the update.
17.	Transitional Governance Update FOR INFORMATION	This update informs the SEC Panel and SEC Parties of the activities occurring in the Smart Metering Implementation Programme (SMIP). The update covers a high-level overview of Transitional Work Groups and Publications.	NOTE the contents of this paper.
18.	DCC Update FOR INFORMATION	The DCC will provide its usual update in presentation form.	NOTE the update.
19.	DCC Reporting FOR INFORMATION	This paper details reports, provided by the DCC for the SEC Panel to review, as required by the Smart Energy Code (SEC).	NOTE the OPSG observations in relation to DCC reports delegated to them; and NOTE the significant number of metrics showing performance below Target and Minimum Service

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			Levels in the December 2022 PMR.
20.	SEC Panel Sub-Committee Report FOR DECISION	This paper provides the Panel with an update on recent activities from the Panel Sub-Committees, including key issues discussed, and details specific points the Sub-Committees would like to bring to the Panel's attention. The Panel is requested to note the updates.	NOTE the contents of this paper; and ENDORSE the concerns raised by the Sub-Committees.
21.	Operations Report FOR INFORMATION	The Operations Report is a monthly update on SECAS activities undertaken in support of the SEC during the last month.	NOTE the update.
22.	Any Other Business		